

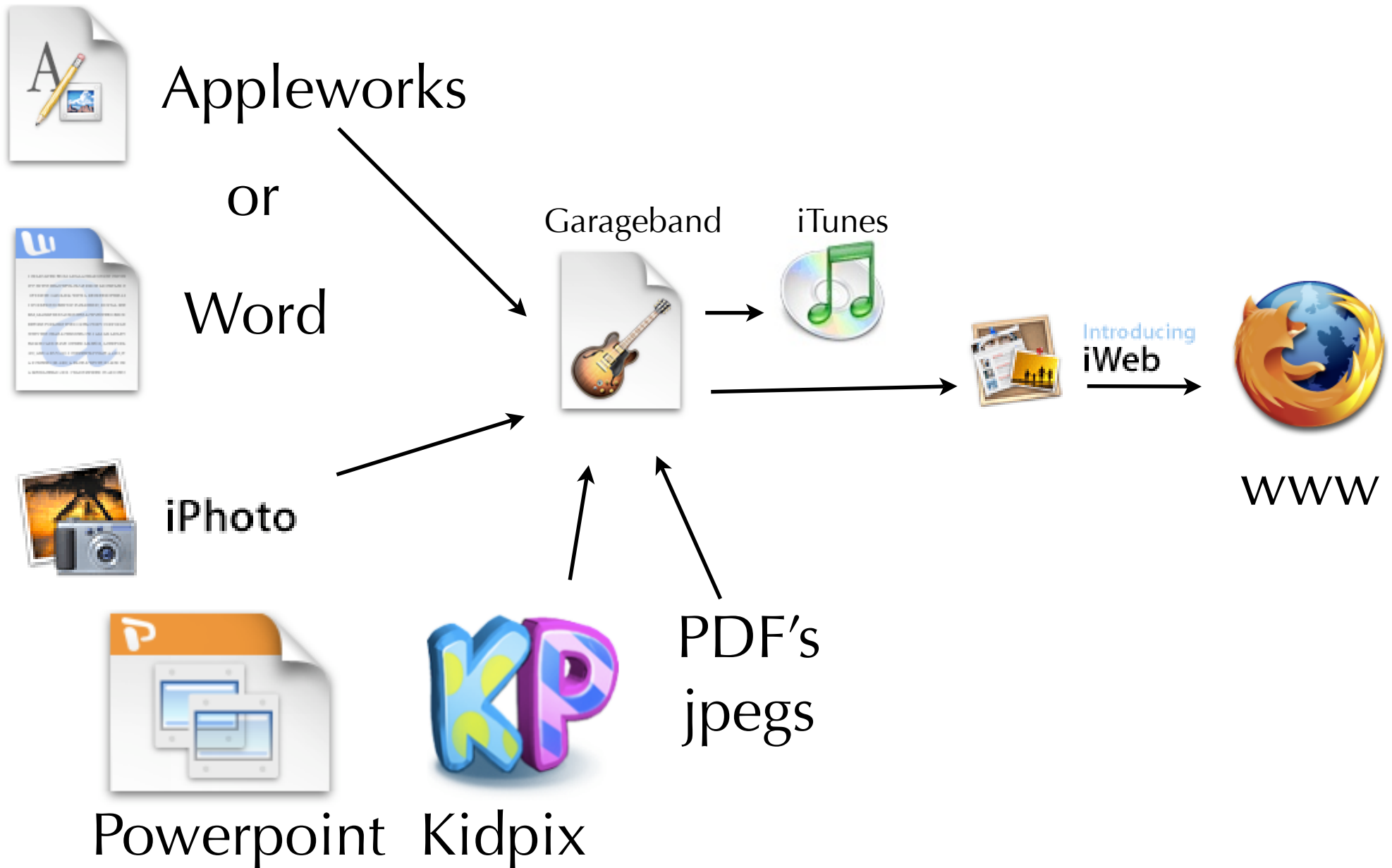
How to make a podcast?



Presented by
Jenny Ashby

VITTA 2006

Software used



10 steps to podcasting success

1. Decide on roles (if in a group project)

Name of podcast

Jobs/Roles - Team members

Introduction/Ending

Main speaking

Music

Artwork/Chapters

Web links

Questions to guide your group

Why do you need to tell people about your topic?

(Links to an essential question)

What do you need to tell them about your topic?

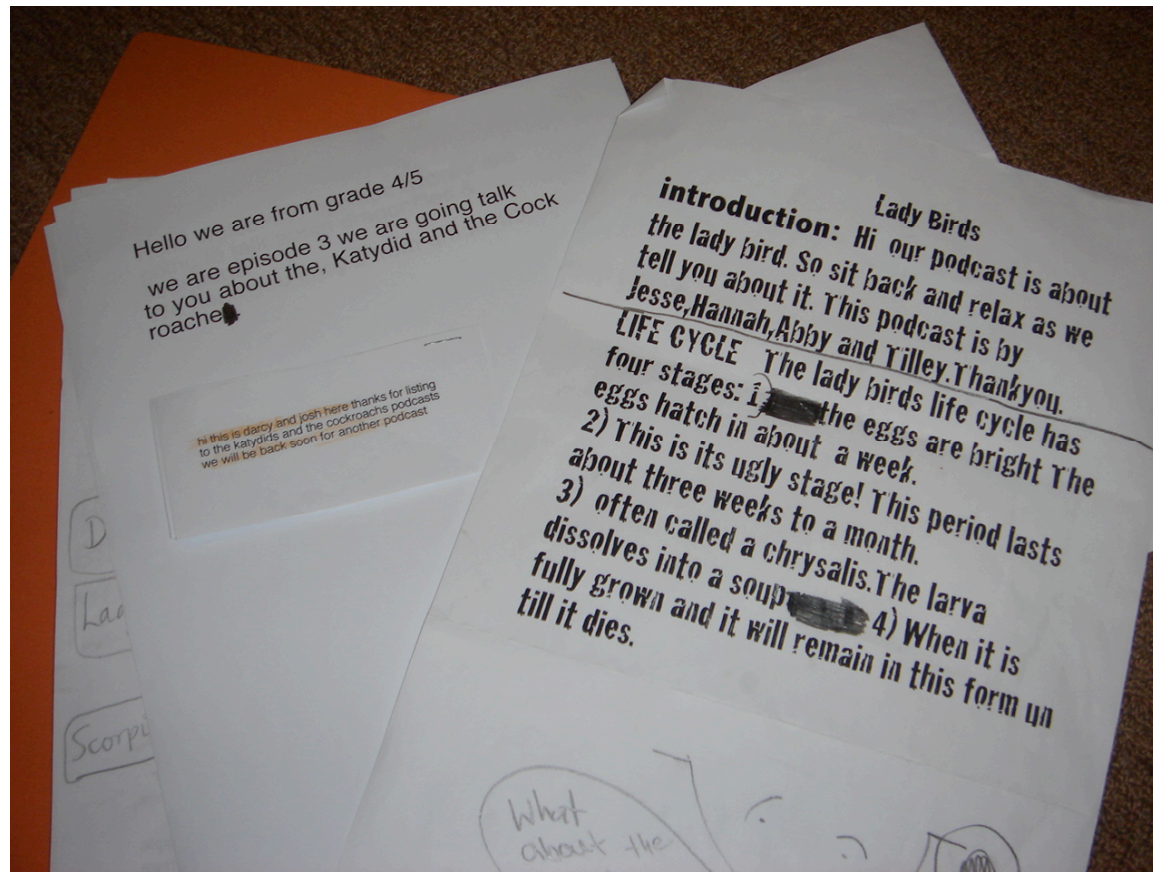
Are there certain parts of information that you could
organise the podcast into chapters?

What could be some headings?(Good for chapters)

What do you need to find out and what do you know about?

Remember this is not the only podcast you will do
so everyone will get to have a turn at the different jobs.
The best podcast will be made by the group who gets along
the best. You need to give and not always have things
your way for the sake of the group.

2. Make a script or plan.



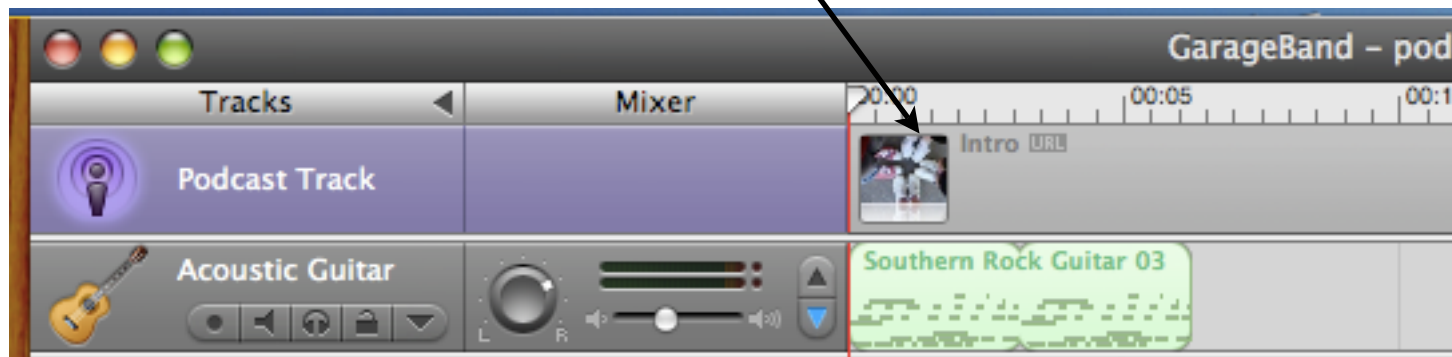
3. Record the speaking



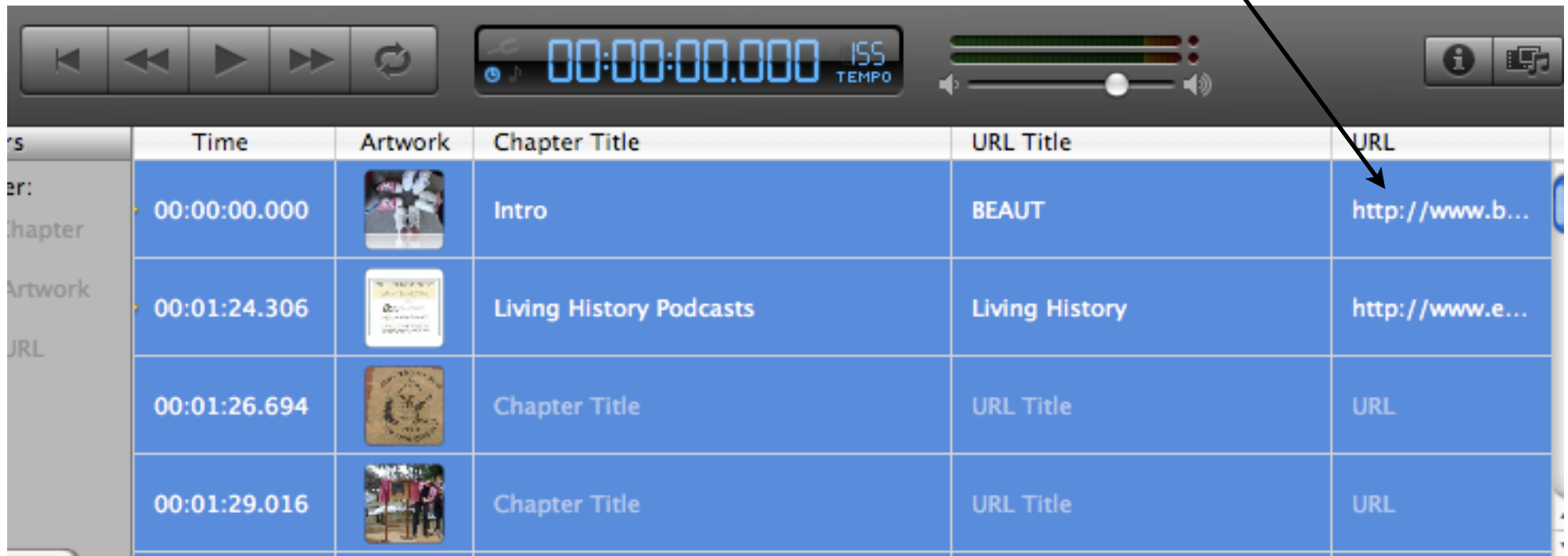
4. Gather the artwork and add
at the correct places in the artwork track.







iPhoto

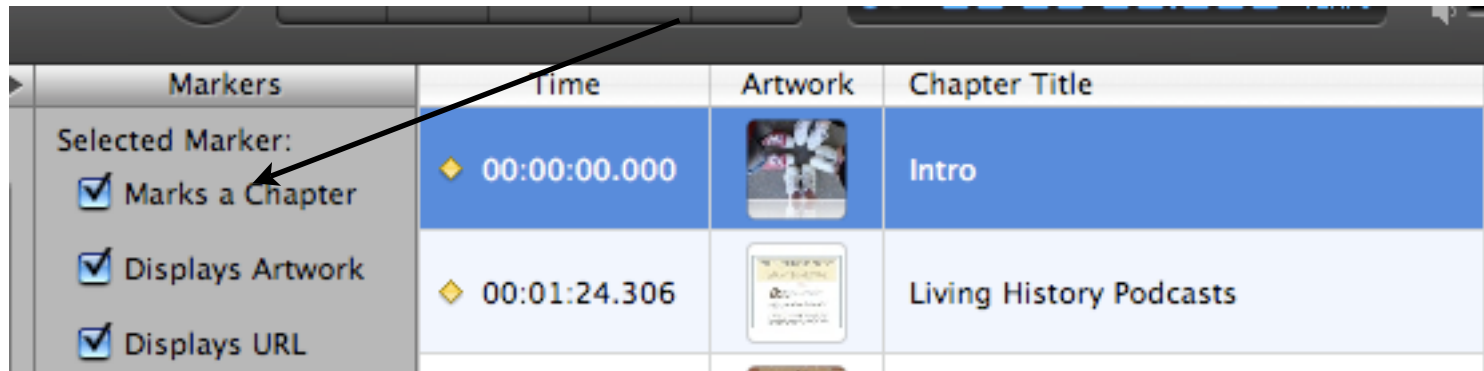


5. Collect www URL's and add to the artwork down under the tracks. (select the artwork track to view the chapters etc below the tracks.)

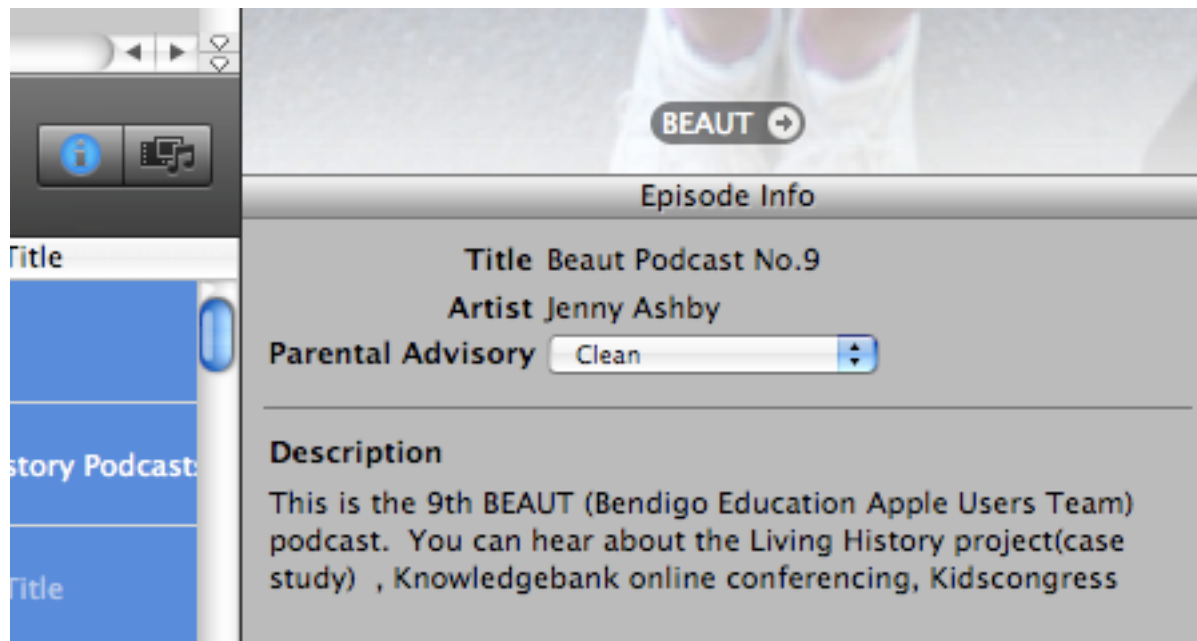
A screenshot of a podcast player interface. At the top is a playback control bar with buttons for previous, play/pause, next, and repeat, a digital time display showing 00:00:00.000, a tempo indicator at 155, and a volume slider. Below the controls is a table with columns for Time, Artwork, Chapter Title, URL Title, and URL. The first row is selected, and an arrow from the text above points to the URL cell.

Time	Artwork	Chapter Title	URL Title	URL
00:00:00.000		Intro	BEAUT	http://www.b...
00:01:24.306		Living History Podcasts	Living History	http://www.e...
00:01:26.694		Chapter Title	URL Title	URL
00:01:29.016		Chapter Title	URL Title	URL

6. Tick the chapter markers on

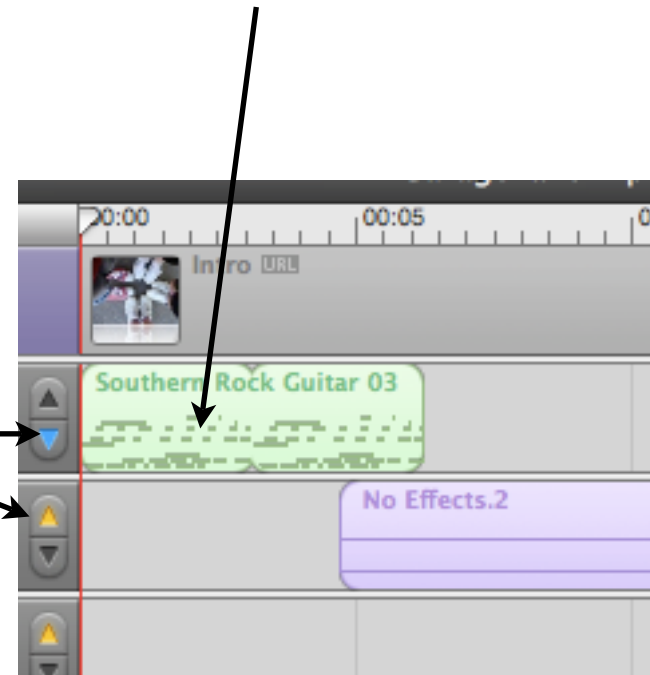


and add the details.

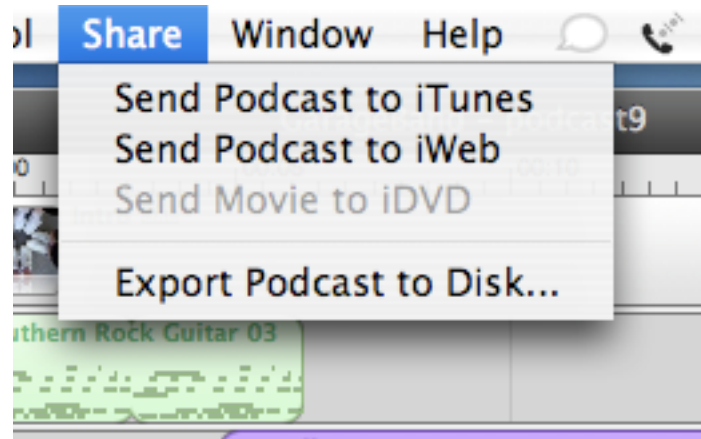


7. Add some sound loops in appropriate places

Make sure you turn on ducking, this turns the sound down automatically when the speaking begins.



8. Save and send to iWeb or iTunes (if you want the file)



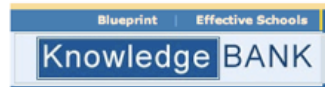
Introducing
iWeb





9. Open iweb and add text and headings

BEAUT Podcast 9



Kids'Congress Victoria 2006!

Help us solve the problem.....

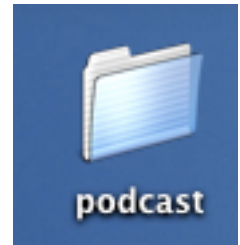
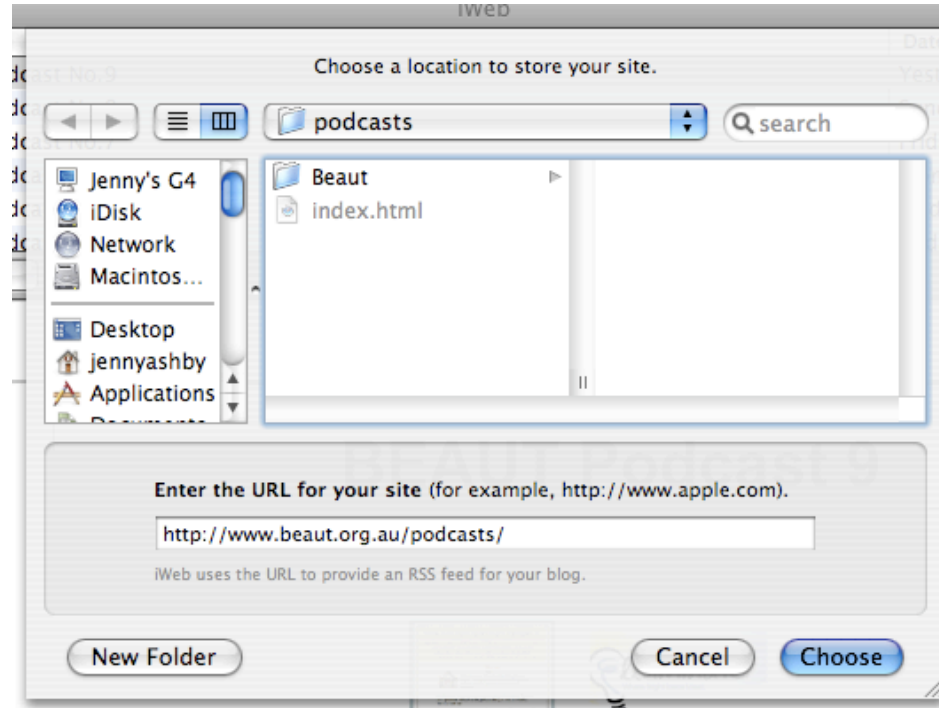
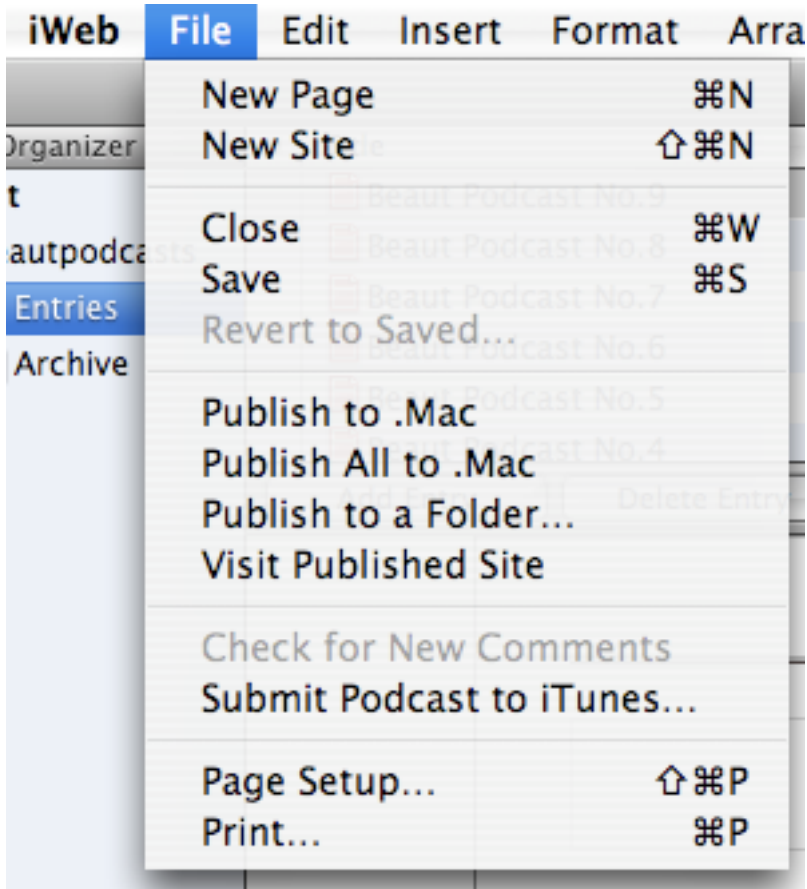
'My Body, Who's Responsible?'



Beaut Podcast No.9

Sunday, 22 October 2006

This is the 9th BEAUT (Bendigo Education Apple Users Team) podcast. You can hear about the Living History project(case study) , Knowledgebank online conferencing, Kidscongress



10. Publish to a folder (give it to your tech to upload to your site or use an FTP program to upload it to your site. You may need to link the index page to your existing pages.)
 eg. <http://www.epsomps.vic.edu.au/podcast>

